

Instructions for Linking to North Park Database Articles in Blackboard

The following instructions will allow you to link to full-text articles in your Blackboard courses for most of our databases. If you do not follow these directions, students who are off campus may not be able to connect to the articles in Blackboard.

1. Start at the library homepage. (<http://www.northpark.edu/library/>)
2. Click on the “Databases and Online Resources” link on the left of the page.
3. Login to the database you have selected. Find the article you need.
4. Click on the title of the article you want the students to read.
5. Scan the citation page for the article you have selected. Look for a field that uses words such as “permanent URL,” “article URL,” or “stable URL.” For example, in Proquest Nursing Journals, the words are “**Document URL**” (see below).

The screenshot shows the ProQuest interface for a document. At the top, there are navigation tabs: Basic, Advanced, Topics, Publications, and My Research. The current page is titled "Document View" and shows the document title "AEROBIC EXERCISE: What It Is And Why It's Good" by Shauna S Roberts. Below the title, there are options to "Jump to full text", "Translate document into", and "More Like This". A list of subjects is provided, including Physical fitness, Exercise, Heart rate, Diabetes, Statistical data, Roller skating, and Water skiing. The document ID is 1220126951, and the text word count is 847. The document URL is displayed at the bottom of the page, and a mouse cursor is pointing to it.

6. If you do not see a URL within the page, copy the URL in the browser window at the top of the screen and paste it into a word document.* (For databases where the browser URL is the permanent URL, see the list of databases on the other side of the handout.) **Be careful not to do this if there is a permanent URL option, as this URL will probably not work for the entire semester.**

7. Paste the URL into a word document.
8. Type the phrase (exactly as displayed below) at the beginning of the URL. (This forces our students who are off-campus to identify themselves as North Park students.)

<https://www.northpark.edu/brandel-library/databases-and-online-resources/database-redirect.aspx?NPULink=>

For example:

The permanent URL from the article in the picture is this:

<http://proquest.umi.com/pqdweb?did=1220126951&sid=1&Fmt=4&clientId=41949&RQT=309&VName=PQD>

Upon adding the text as above, the URL you would post in Blackboard would be:

<https://www.northpark.edu/brandel-library/databases-and-online-resources/database-redirect.aspx?NPULink=http://proquest.umi.com/pqdweb?did=1220126951&sid=1&Fmt=4&clientId=41949&RQT=309&VName=PQD>

9. Upload the Persistent Link URL (with your additions) into Blackboard using the External Link button (with the globe and the plus sign next to it) or by adding an item and pasting the link into the text box.

*** List of databases where the browser URL should work as the permanent URL:**

- Chronicle of Higher Education
- Chronicle of Philanthropy
- Grove Music
- Hoover's

**If you have any questions about following these directions, or about uploading articles from other databases, please call or email
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